14 April 1970

MEMORANDUM FOR: Information Processing Coordinator, Clandestine
Service.

SUBJECT : Fiscal Year 1970 Training Information for Education
and Training Report, Annex B, Intelligence
Information Handling Committee Annual Report.

REFERENCES : a. Education and Training Report, Annex B,
Intelligence Information Handling Committee
Annual Report - 2, 1 July 1969.

b. Memo dtd 30 June 69 to [   ] frm   STAT
Chief, DDP/SG - "ADP Training."

1. Last year for the first time, a reasonably comprehensive Education
and Training (E&T) Report was appended, as Annex B, to the Annual Report
of the Intelligence Information Handling Committee (IHC). The narrative
of this Annex was in part based upon information supplied me by yourself
and members of your Systems Group staff.

2. Again this year, I wish to solicit your cooperation in gathering
information for the FY'70 E&T Report. Information in response to the
following items will be most helpful:

    a. Progress during FY'70 in information science and related
education programs - emphasizing changes.

    b. Value of information science training recieved (Doing more
with less? Moving according to plan toward automation?
Education of managers to ADP? Identifying advantages and
disadvantages of ADP? Retraining personnel?)

SUBJ: Fiscal Year 1970 Training Information for Education and Training
Report

    c. Experiences gained in hiring /already trained personnel/
and in retraining "old hands". (Statistics and general
observations are helpful.)

    d. Education and training plans for FY'71:

       (1) Proposed training.

       (2) Numbers of personnel programmed for information science
training:

          (a) Universities and technical schools.

          (b) Own Agency.

          (c) Other government agencies.

          (d) Manufacturers, contractors, etc.

       (3) Proposed FY'71 budget education and training in information
science.

    3. Our deadline for submission of these data to my office is 15 May 1970.
The address and telephone extensions are noted below:

STAT

STAT

CIA Member, E&T Subcommittee, IHC, USIB.